# eGoldFax: The Perfect Pairing For Microsoft Office 365 and Teams



## Easy to Set Up. Easy to Use.

eGoldFax Pure Cloud Faxing offers many benefits unavailable with traditional MFP faxing:

- ✔ **Affordable.** Entry level plan cost less than Analog POTS (Plain Old Tel System) Line

- ✔ **Reliability.** Never miss an inbound fax due to a busy signal or local telco outage

- ✔ **Cost Savings.** Eliminates cost of MFP fax hardware, analog fax lines, and long distance fax charges (USA, Canada)

- ✔ **Archive.** Free encrypted PDF archive of all fax pages

- ✔ **Universal Access.** Fax from MFPs, computer, tablet, or smart phone

- ✔ **Scalability.** Supports unlimited users and MFPs

- ✔ **Security.** End-to-end TLS 1.2 and HTTPS encryption and PCI-DSS Level 1 Certification

- ✔ **Compliance.** Microsoft® Azure® cloud platform provides 90 + compliance certifications including: HIPAA/HITECH, FERPA, GDPR, FIPS 140-2, PCI DSS Level 1, ISO 27001/27018, SOC 1, 2, 3. eGoldFax signs HIPAA BAAs and complies with FCC porting.

## eGoldFax™ easily integrates with Office 365® and Teams environments.

Users can easily send and receive faxes directly in their Office 365® email account. Received faxes can automatically be routed to Microsoft Teams® and stored for any user with access to the Team.

### Automatically Route Faxes to Microsoft Teams

You can set up a unique email address for a team within Microsoft Teams®. eGoldFax can be configured to automatically route incoming faxes to that unique email address. All received faxes will automatically be stored within the files section of that team.

eGoldFax can provide you with additional fax numbers. These fax numbers can be configured to automatically route incoming faxes to a different team in Microsoft Teams®. This enables you to have a separate fax number for each department within your organization that is associated with the department's team in Microsoft Teams®.

### Send and Receive Faxes with Office 365 Email

All you need is Internet access and your Office 365® email address.

Users can use eGoldFax to send and receive secure and compliant faxes directly from their Office 365® email account. Faxes can be sent out by addressing an email to **FaxNumber@egoldfax.com**. Received faxes can be delivered to a user's mailbox. If desired, each user can have their own personal fax number that delivers faxes directly to their Office 365® mailbox.



**eGoldFax also supports unlimited users and integrates with all manufacturer MFPs.**

Microsoft, Office 365 and Teams are trademarks of the Microsoft group of companies.

## How Does it Work?

*eGoldFax is easy to use. Fax digital documents using eGoldFax EMAIL TO FAX or PRINT TO FAX. Scan and fax paper documents from MFPs. Received faxes routed to email, network printers/folders.*

## Send, Receive, Archive Faxes Securely



### Send: Fax Digital Documents Securely

**1) eGoldFax EMAIL TO FAX**

**eGoldFax EMAIL TO FAX**

**Address email to: FaxNumber@egoldfax.com** from desktop computer, tablet, or smartphone and attach files to be faxed. Email sent to eGoldFax via Transport Layer Security (TLS) 1.2 encrypted Email and converted to a fax. SPF Record Check.

**2) eGoldFax PRINT TO FAX**

**eGoldFax PRINT TO FAX**

**Select eGoldFax Print to Fax** from any file or browser application. Enter Fax Number. Click Print. Document sent to eGoldFax using HTTPS encrypted communication and converted to a fax.

Subject and Message text included on eGoldFax fax cover page. Receive "Sent Fax Confirmation" email (optional Thumbnails and/or PDF of pages).

### Send: Scan and Fax Paper Documents

**Enter FaxNumber@egoldfax.com** from Scan-to-Email MFPs **or select eGoldFax app** from MFP if available and enter Fax Number. PaperCut MF support. Document sent to eGoldFax using TLS 1.2 encrypted Email or secure HTTPS (MFP make dependent) and converted to fax. Auto fax cover page. Confirmation sent to email, printer, folder.
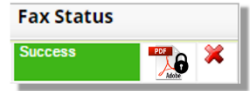
### Receive: Route Inbound Faxes Securely

Route inbound faxes to email via TLS 1.2 encrypted email (PDF or TIFF attachment). Route to network folder/printer via HTTPS (Enterprise option). Optional email notice (no attachment) or HTTPS download link.



**eGoldFax** by GoldFax | PURE CLOUD FAXING™

P: 714-695-1000
sales@goldfax.com
**eGoldFax.com**

### Secure Fax Archive



eGoldFax archives sent and received Fax Pages for 10 years and beyond as 256-bit AES Encrypted PDFs. Control fax archive retention policy.

### Secure Admin Portal: 2 Factor Authentication

🔒 Secure | https://my.egoldfax.com



eGoldFax Admin Portal - manage users, cover pages, received routing, confirmations, reports, and archive. 2-Factor Authentication via Apps including: Microsoft Authenticator, Google. Optional sign in with Azure AD.

### Fax Documents Deleted After Processing

Pages faxed at eGoldFax Telecom Centers only persist for life of fax transmission. Pages permanently deleted (data zeroed using FIPS 140-2) to meet regulatory compliance (PCI DSS certification).

### FCC Porting Compliance - All Fax Numbers

Keep existing fax numbers - port to eGoldFax. Get new numbers. Unlike other services, if you leave eGoldFax you can take back ported/new numbers.

### Direct Inward Dial (DID) Fax Numbers

Reduce risk of shared fax numbers/devices. Route faxes directly to users with low cost DID fax numbers.

*Requirements:*
- Any manufacturer Scan-to-Email enabled MFP. Connectors for all MFPs. Supports PaperCut MF Integration.
- Internet access. TLS1.2 enabled Email Server or Service (O365, Gmail).
- Unique company email domain; or authorized email users.
- eGoldFax Enterprise (Folder/Printer) Windows Puller Downer Service.
- eGoldFax PRINT TO FAX requires Microsoft Windows 10+.

**Authorized eGoldFax Reseller**